

LEICESTER MIDDLE SCHOOL SCHOOL BUILDING COMMITTEE (LMS-SBC)				MEETING MINUTES	
Leicester Middle School Classroom		APPROVED 12/20/18			
November 8, 2018					
5:30PM					
ATTENDEES/ DISTRIBUTION:					
NAME	ASSOC.	PRESENT	NAME	ASSOC.	PRESENT
Mark Armington	LMS-SBC	---	Sarah Bayer	Community	---
Jeff Berthiaume	LMS-SBC	Y	Eileen Boisvert	Community	---
Tina Boss	LMS-SBC	Y	Chris Fontaine	Community	Y
Harry Brooks	LMS-SBC	Y	Chief Hurley	Community	---
Chris Clark	LMS-SBC	Y	Tim Hickey	Community	Y
David Genereux	LMS-SBC	Y			
Tom Lauder	LMS-SBC	Y	Tom Murphy	NV5 (OPM)	---
Kristina Looney	LMS-SBC	Y	William Cunniff	NV5 (OPM)	Y
Paul McCarthy	LMS-SBC	Y	Melissa Gagnon	NV5 (OPM)	---
Dennis McGrail	LMS-SBC	Y	Bill Shaw	NV5 (OPM)	---
Joyce Nelson	LMS-SBC	---			
Jim Reinke	LMS-SBC	Y			
Marilyn Tencza	LMS-SBC	---			
William Trifone	LMS-SBC	Y			
David White	LMS-SBC	Y			

1. Call to Order

The meeting was called to order at 5:36 PM.

2. Approval of Minutes

MOTION: A motion was made by Mr. Trifone and seconded by Mr. Reinke to approve the 10/18/18 meeting minutes. The vote was unanimous in favor. (Correction was made to the 10/18/18 minutes: Mr. Hickey did attend the 10/18/18 meeting).

3. Review Design Procurement

The MSBA Designer Selection Panel meeting was held at MSBA offices on 11/06. The first of two DSP meetings, this meeting was held in order to pare down the (8) Designer proposals that were received to the short list of (3) firms to be interviewed on 11/20. Mr. Genereux proceeded to address the SBC, as to the manner of the proceedings at the DSP and noted that the chairman, Bernie Feldstein, did a thorough review of each Designer proposal, noting issues such as number of

MA registered architects, team member years with firm, firm capacity with respect to other MSBA project workload, and a brief review of the proposal section that dealt with Designer concepts relative to the Leicester project alternatives.

After deliberations by the DSP, including the (3) local DSP members (David Genereux, Marilyn Tencza and Tom Lauder), the following firms were short-listed:

- JCJ Architecture
- Finegold Alexander Architects
- Studio G Architects

NV5 distributed a list of typical questions that will be asked of the Designers during the interview process. Several members of the SBC stated their viewpoints to their local District representatives on the DSP, relative to Designer selection:

- Mr. Reinke expressed concerns regarding ideology, functionality and maintenance
- Mr. Trifone asked that Designers discuss building security, project sizes and experience
- Mr. Berthiaume noted innovative ideas, security, shared spaces and the potential for essentially (2) schools (Elem. & Middle) in one building
- Mr. White noted that the mechanical sub-consultant carried by JCJ, GGD, has not performed well for the town on recent projects (fire station). Several other members also noted concerns involving GGD, including (previously) Mr. Armington. Ms. Looney & Mr. Berthiaume asked if the committee chairs for the other projects could note their concerns in writing. Mr. Genereux will contact the committee chairs for the library and fire station projects to ascertain change order and other issue information.

4. Approval of Invoices

A motion was made by Mr. McGrail and seconded by Mr. Reinke to approve NV5 October 2018 invoice #105323. The motion passed unanimously.

5. Upcoming Meetings

The next School Building Committee Meeting is 11/29/18 at 5:30PM in the Leicester Middle School library. [Note: Subsequent to meeting, the next SBC meeting was rescheduled to 12/20/18 at 5:30PM.]

6. Adjournment

The meeting was adjourned at 6:28PM.

Prepared by: William Cunniff, NV5 [End of 11/08/18 Meeting Minutes]