


LEICESTER MIDDLE SCHOOL – SCHOOL BUILDING COMMITTEE (LMS-SBC)				MEETING MINUTES		
Leicester Middle School Library		APPROVED 07/23/2019				
July 9, 2019						
5:30PM						
ATTENDEES/ DISTRIBUTION:						
NAME	ASSOC.	PRESENT	NAME	ASSOC.	PRESENT	
Mark Armington	LMS-SBC	Y	Sarah Bayer	Community	---	
Jeff Berthiaume	LMS-SBC	Y	Eileen Boisvert	Community	Y	
Tina Boss	LMS-SBC	---	Tim Hickey	Community	Y	
Harry Brooks	LMS-SBC	Y				
Chris Clark	LMS-SBC	Y				
Chris Fontaine	LMS-SBC	---				
David Genreux	LMS-SBC	Y				
Tom Lauder	LMS-SBC	Y	Tom Murphy	NV5	Y	
Kristina Looney	LMS-SBC	Y	William Cunniff	NV5	---	
Paul McCarthy	LMS-SBC	Y	Melissa Gagnon	NV5	---	
Dennis McGrail	LMS-SBC	---	Jennifer Carlson	NV5	Y	
Jim Reinke	LMS-SBC	Y	Regan Shields Ives	Finegold Alexander	Y	
Marilyn Tencza	LMS-SBC	Y	Christopher Lane	Finegold Alexander	---	
Cady Maynard	LMS-SBC	Y	Tony Hsiao	Finegold Alexander	---	
David White	LMS-SBC	Y	Beth Percy	Finegold Alexander	---	

1. Call to Order

Mr. Brooks called the meeting to order at 5:32 PM.

2. Monthly Approvals

MOTION: Mr. White moved, seconded by Mr. Reinke, to recommend approval of the 06/27/19 meeting minutes.

Comment – Ms. Looney noted that she was not present at the 06/27/19. The minutes will be amended to reflect this.

The Committee voted unanimously to approve the meeting minutes as amended.

MOTION: Ms. Looney moved, seconded by Mr. Berthiaume, to recommend approval of the following payment:

- NV5 invoice # 129367 for OPM services rendered in June 2019 - \$9,000

The Committee voted unanimously to authorize this payment.

MOTION: Mr. White moved, seconded by Mr. Reinke, to recommend approval of the following payment:

- Finegold Alexander invoice #P0078.00-17292 for Designer services rendered in June 2019 - \$22,646

The Committee voted unanimously to authorize this payment.

3. Design Update

Last week FAA distributed a DRAFT PSR submission to the SBC for review. Essentially, the PSR represents all work done up to this point, with focus on the Preferred Design Alternative, which is the “wings” concept, with grades PreK-8. The plan is to submit the PSR to the MSBA on Wednesday, July 10, 2019. The MSBA will review the submission in terms of alignment with the requirements of the Module 4 sections. The MSBA will submit questions, to which the District will have 21 days to respond. An FAS meeting will be scheduled with the MSBA on either 7/31 or 8/07 (the MSBA will notify the team). FAS focuses on Educational Program to ensure it matches proposed design.

The SBC requested that the MSBA comments, once received, will be reviewed with the SBC prior to the FAS meeting. Comments were received by FAA from the SBC and incorporated into the final PSR submission as appropriate.

MOTION: Mr. McCarthy moved, seconded by Ms. Looney, to recommend approval to submit the Preferred Schematic Report (PSR) to the MSBA on July 10, 2019. **The motion passed unanimously with (12) in favor and (0) opposed.**

4. School Committee Vote to Reconfigure the Grade Configuration to PreK to 8

Although the SC voted to approve the Educational Plan, which was submitted as part of the PDP in April 2019, the SC is scheduled to meet on July 30, 2019 to specifically vote for the grade configuration of the new school to include grades PreK to 8. NV5 will provide the language for the vote to the SC. The vote will be necessary prior to the Schematic Design submission in February 2020.

The inclusion of the Pre-K program was discussed with members noting the benefits of its inclusion in the building as well as the potential to add a second program elsewhere in the future.

FAA noted that additional borings will be done within the building footprint in the future to better define the site conditions during design.

5. Field Space and Future Use of the Primary School Building

Concern was expressed regarding the proposed site improvements proposed for the existing multi-purpose field on campus. Members of the committee requested that the design team take measurements of the area to determine if the proposed Soccer/Field Hockey/Football field will be able to achieve the dimensions necessary to be compliant in each sport.

Further concern was expressed over how the new school’s construction will reduce the amount of field space available in town. Members of the committee noted that this issue needs to be vetted with other community members and proposed that a subcommittee be

formed to better understand the impact of the field reduction on the community as a whole. The SBC agreed on the importance of transparency with the community as well as the quality of the outcome for all.

The subcommittee will be provided with the current proposed field design and will vet the design as well as come up with potential alternative options and sites. A cost benefit analysis will be done by the design team. The subcommittee will be working with the design team to make sure the design is moving in the right direction to meet the Town's needs. A subcommittee will be established by September because after the MSBA board vote, the design team will be ready to start designing.

Future use of the Primary School building was discussed. It was noted that once the school is closed, the building will be maintained by the Town.

Superintendent Tencza noted that the Executive Director of the Southern Worcester County Educational Collaborative (SWCEC) will be visiting the school to determine whether the space might be a good fit for their program. Another potential uses include putting an RFP out for private use of the building, or demolishing the building to install additional fields (FAA to provide estimate to demolish). NV5 explained that the MSBA wants to know that there is a community-driven plan for the building when closing a school, but does not need to know the final decision on use.

Next meeting's agenda will include a follow up with the field subcommittee, an update from FAA on whether the multi-purpose field improvements are possible as currently shown, and an update by the Superintendent on the SWCEC Primary School site visit.

6. Other Business

No other business.

7. Upcoming Meetings

The next SBC meeting is scheduled on 08/08/19 at 5:30PM. NV5 to send out the invite.

8. Adjournment

The meeting was adjourned at 7:00PM.

Prepared by: Jennifer Carlson, NV5 [End of 07/09/19 Meeting Minutes]