


LEICESTER MIDDLE SCHOOL – SCHOOL BUILDING COMMITTEE (LMS-SBC)				MEETING MINUTES	
Leicester High School Library					
August 8, 2019					
6:00 PM					
ATTENDEES/ DISTRIBUTION:					
NAME	ASSOC.	PRESENT	NAME	ASSOC.	PRESENT
Mark Armington	LMS-SBC	---	Sarah Bayer	Community	---
Jeff Berthiaume	LMS-SBC	Y	Eileen Boisvert	Community	Y
Tina Boss	LMS-SBC	---	Tim Hickey	Community	Y
Harry Brooks	LMS-SBC	Y	Joyce Nelson	Community	---
Chris Clark	LMS-SBC	---			
Chris Fontaine	LMS-SBC	---			
David Genereux	LMS-SBC	Y			
Tom Lauder	LMS-SBC	---	Tom Murphy	NV5	---
Kristina Looney	LMS-SBC	Y	William Cunniff	NV5	Y
Paul McCarthy	LMS-SBC	Y	Melissa Gagnon	NV5	---
Dennis McGrail	LMS-SBC	Y	Jennifer Carlson	NV5	---
Jim Reinke	LMS-SBC	Y	Regan Shields Ives	Finegold Alexander	Y
Marilyn Tencza	LMS-SBC	---	Christopher Lane	Finegold Alexander	Y
Cady Maynard	LMS-SBC	Y	Tony Hsiao	Finegold Alexander	---
David White	LMS-SBC	---	Beth Percy	Finegold Alexander	---

1. Call to Order

Mr. Brooks called the SBC meeting to order at 6:02 PM.

2. Monthly Approvals

MOTION: Mr. McGrail moved, seconded by Mr. Reinke to recommend approval of the 07/23/19 meeting minutes.

The Committee voted (7-0-0) in favor of approving the 07/23/19 meeting minutes.

MOTION: Mr. McCarthy moved, seconded by Mr. McGrail, to recommend approval of the following Designer Amendment:

- Finegold Alexander Amendment # 4: Hydrant Flow Test – in the amount of \$ 1,814.5

The Committee voted unanimously to authorize the amendment approval.

MOTION: Mr. McGrail moved, seconded by Ms. Looney, to recommend approval of the following invoice:

- NV5 July 2019 Invoice 132961 for OPM FS/SD services in the amount of \$ 9,000

The Committee voted unanimously to authorize the invoice approval

MOTION: Mr. McGrail moved, seconded by Mr. McCarthy, to recommend approval of the following invoice:

- Finegold July 2019 Invoice 17327 for A/E FS/SD services in the amount of \$ 22,646

The Committee voted unanimously to authorize the invoice approval

3. Design Update

- MSBA FAS Meeting Recap – The FAS (Facilities Assessment Subcommittee) is a subcommittee of the larger MSBA Board; the role of the FAS is to scrutinize the project prior to the Board vote. Mr. McCarthy and Mr. Berthiaume, who both attended the FAS meeting, along with Superintendent Tencza, proceeded to update the SBC on the FAS meeting that took place at MSBA offices on 07/31/19. The superintendent was again commended by the FAS for the work that the District did with their Educational Program. It is anticipated that the MSBA Board will vote the project into the SD phase at the 8/28/19 meeting.
- Field and Court Layout Studies – FAA produced a power point presentation for discussion of the athletics fields options.
 - 1) A slide showing the existing track was reviewed and indicated that the track is actually slightly larger than required. The following improvements will be reviewed:
 - a) New track surfacing overlay
 - b) Reduce radius @ West end
 - c) Relocate football goal posts
 - d) Add new starting gate area for track events
 - 2) The next slide depicted the existing conditions on the baseball field, plus several options to relocate the field, which would allow for the addition of an overlapping multi-purpose field. Three (3) potential layouts were then reviewed and discussed:
 - a) Scheme A-1: Moves the existing field north
Creates a retaining wall on the north side of 5-14' high
Keeps existing geographical/solar orientation
LF distance – 300' to new N/S retaining wall – retains exstg. dims.
Soccer field dimensions overlap baseball infield
 - b) Scheme A-2: Moves the field farther north than in A-1
Creates higher retaining walls – from 12' to 22' high
Keeps existing geographic/solar orientation
Keeps same field dimensions as A-1
Soccer field is located outside of baseball infield

- c) Scheme A-3: Flips the fields from the orientations indicated in A-1 & A-2
 - Provides better solar orientation
 - Creates undesirable drainage swale between fields
 - Creates retaining walls of 18-20' high

The athletic director preferred Scheme A-2
Mr. Brooks noted, with FAA confirming, that ADA access needs to be provided

3) The proposed fields fronting on Winslow Ave. were then reviewed. An overlapping softball field and soccer field would be accommodated in the arrangement as shown by FAA.

4) The options for new tennis courts were then discussed. It is best to have (5) courts available to hold the team tennis matches.

4. **Schedule**

- 08/28/19 MSBA Board Meeting – Approval to move project to Schematic Design

5. **Upcoming Meetings**

- 09/12/19 – SBC Meeting

6. **Adjournment**

The meeting was adjourned at 7:38 PM.

Prepared by: Bill Cunniff, NV5 [End of 08/08/19 Meeting Minutes]