


LEICESTER MIDDLE SCHOOL – SCHOOL BUILDING COMMITTEE (LMS-SBC)				MEETING MINUTES	
Leicester Town Hall, Room 3					
October 1, 2019					
5:30 PM					
ATTENDEES/ DISTRIBUTION:					
NAME	ASSOC.	PRESENT	NAME	ASSOC.	PRESENT
Mark Armington	LMS-SBC	Y	Beth Johnson	LMS Asst. Principal	----
Jeff Berthiaume	LMS-SBC	Y	Eileen Boisvert	Community	----
Tina Boss	LMS-SBC	----	Tim Hickey	Community	----
Harry Brooks	LMS-SBC	Y			
Chris Clark	LMS-SBC	----			
Chris Fontaine	LMS-SBC	Y			
David Genereux	LMS-SBC	----			
Tom Lauder	LMS-SBC	----	Tom Murphy	NV5	---
Kristina Looney	LMS-SBC	Y	William Cunniff	NV5	Y
Paul McCarthy	LMS-SBC	Y	Melissa Gagnon	NV5	---
Dennis McGrail	LMS-SBC	Y	Jennifer Carlson	NV5	---
Jim Reinke	LMS-SBC	Y	Regan Shields Ives	Finegold Alexander	Y
Marilyn Tencza	LMS-SBC	Y	Christopher Lane	Finegold Alexander	---
Cady Maynard	LMS-SBC	----	Tony Hsiao	Finegold Alexander	---
David White	LMS-SBC	----	Beth Percy	Finegold Alexander	---

### 1. Call to Order

Mr. Brooks called the SBC meeting to order at 5:30 PM.

### 2. Monthly Approvals

**MOTION:** Mr. McGrail moved, seconded by Mr. Reinke, to recommend approval of the 09/12/19 meeting minutes.

**The Committee voted unanimously to approve the 09/12/19 meeting minutes.**

**MOTION:** Mr. McGrail moved, seconded by Mr. Reinke, to recommend approval of the following invoice:

- NV5 September 2019 Invoice 138165 for OPM FS/SD services in the amount of \$ 4,000. (Note: NV5 agreed with the Town Administrator to re-schedule its billings to be more in line with the remaining FS/SD schedule).

**The Committee voted unanimously to authorize the invoice approval**

**MOTION:** Mr. McCarthy moved, seconded by Mr. McGrail, to recommend approval of the following invoice:

- Finegold Alexander September 2019 Invoices 17393, 17250\*\*, 17390 and 17389 totaling \$ 60,519. \*\* (May invoice 17250 represents the balance of \$ 3,300 that was overlooked in that original invoice approval).

**The Committee voted unanimously to authorize the invoice approval**

**MOTION:** Mr. Reinke moved, seconded by Mr. McCarthy, to recommend approval of the following additional Professional Services Request to the Finegold Alexander Contract for Designer Services:

- Amendment No. 05 for Civil Engineering Services to submit the ANRAD (Abbreviated Notice of Resource Area Determination) form to the Town of Leicester/ Leicester Conservation Commission, in the amount of \$ 10,350. Expedious approval of this amendment is necessary in order to get on the ConCom hearing agenda and to schedule a site walk with ConCom and FAA's subconsultant wetlands scientist. Determination of the resource area will help FAA determine final location of the building on the site, including associated parking, play areas and athletic fields.

**The Committee voted unanimously to authorize the amendment request approval**

### **3. Design Update**

The SBC was presented with a draft copy of the pending Finegold Alexander additional Professional Services request 06 – "Additional Geotechnical Testing". There were several schools of thought relative to the timing and scope of the request. Additionally, and as a result of some misinformation that came out of the 9/23 Select Board meeting, the subconsultant geotechnical engineer to FAA, McPhail Associates, forwarded to FAA a summary sheet that outlined the relevant facts that were contained in the full geotechnical report that was part of the larger PDP submission. The report concluded that based upon the soil boring information to date, the new building can be supported on shallow spread footing foundations, not deep piles as one member of the Select Board stated that the report indicated. It was agreed that this information should be posted to the web site.

The value of the proposal is \$ 21,450, which scope includes (4) days of drilling for (16) borings, hand auguring and (1) day of tests pits. NV5 noted that the cost of this amendment, along with the potential for procuring a Schematic Design estimate @ \$ 16k (if the project goes C 149 DBB), would effectively exhaust the FS/SD budget. NV5 also noted that additional borings can also be done at a later date, once the project is approved by the Town, with no impact to schedule. Along those lines it was discussed that while geotechnical engineers can estimate historical water table elevations by viewing the soil strata/mottling, the most opportune time to perform test pits is in late spring when the water table is at its highest. FAA will go back to the McPhail to see if a reduced scope could be entertained at this stage. Additionally, the Town offered the services of a backhoe/ operator for the test pit work. The subject of installing a monitoring well while performing the boring work was also entertained.

#### **4. Schedule**

- It is anticipated that with Schematic Design (SD) estimates due in late December, and with the subsequent SBC approval to submit, that the full SD Report will be submitted to the MSBA in early – tentatively 01/07/20 until the official MSBA schedule is issued - anticipating a February 2020 MSBA Board meeting to approve the project for Project Scope and Budget Agreement (PSBA).

#### **5. Upcoming Meetings**

- 10/10/19 - SBC Meeting @ LMS Library, 5:30 p.m.
- 10/15/19 – Public Forum @ Elementary School, 6 p.m.
- 11/20/19 – Public Forum @ High School, 6 p.m.

#### **6. Adjournment**

The meeting was adjourned at 6:36 PM.

Prepared by: Bill Cuniff, NV5 [End of 10/01/19 Meeting Minutes]