


LEICESTER MIDDLE SCHOOL – SCHOOL BUILDING COMMITTEE (LMS-SBC)				MEETING MINUTES	
Leicester Middle School Library		APPROVED 01/09/20			
November 7, 2019					
5:30 PM					
ATTENDEES/ DISTRIBUTION:					
NAME	ASSOC.	PRESENT	NAME	ASSOC.	PRESENT
Mark Armington	LMS-SBC	Y	Beth Johnson	LMS Asst. Principal	---
Jeff Berthiaume	LMS-SBC	Y	Greg Buteau	Community	Y
Tina Boss	LMS-SBC	Y	Tim Hickey	Community	Y
Harry Brooks	LMS-SBC	Y	Eileen Boisvert	Community	Y
Chris Clark	LMS-SBC	---			
Chris Fontaine	LMS-SBC	Y			
David Genereux	LMS-SBC	---			
Tom Lauder	LMS-SBC	---	Tom Murphy	NV5	----
Kristina Looney	LMS-SBC	---	William Cunniff	NV5	Y
Paul McCarthy	LMS-SBC	---	Melissa Gagnon	NV5	----
Dennis McGrail	LMS-SBC	Y			
Jim Reinke	LMS-SBC	Y	Regan Shields Ives	Finegold Alexander	Y
Marilyn Tencza	LMS-SBC	---	Christopher Lane	Finegold Alexander	----
Cady Maynard	LMS-SBC	---	Tony Hsiao	Finegold Alexander	----
David White	LMS-SBC	----	Beth Percy	Finegold Alexander	----

1. Call to Order

Mr. Brooks called the SBC meeting to order at 6:07 PM.

2. Monthly Approvals

MOTION: Mr. McGrail moved, seconded by Mr. Reinke, to recommend approval of the 10/10/19 meeting minutes.

VOTE: The Committee voted unanimously to approve the 10/10/19 meeting minutes.

MOTION: Mr. McGrail moved, seconded by Mr. Reinke, to recommend approval of the following invoice:

NV5 October 2019 Invoice #141981 for OPM FS/SD services - \$4,000.

The Committee voted unanimously to authorize the invoice approval.

MOTION: Mr. McGrail moved, seconded by Mr. Reinke, to recommend approval of the following invoice:

Finegold Alexander October 2019 Invoice #17434 for A/E FS/SD services - \$48,870.

The Committee voted unanimously to authorize the invoice approval.

MOTION: Mr. Armington moved, seconded by Mr. Reinke, to recommend approval of the following Additional Services Request: **NV5 Amendment No. 01.**

In accordance with the base contract for OPM services, the Schematic Design (SD) Cost Estimate, if required, would be an Additional Service cost of \$ 18,000. NV5 will engage its estimating consultant, PM&C, who performed the Feasibility Study estimate, to perform this estimate.

3. Design Update

FAA updated the SBC on several SD working group meetings that had taken place:

- 11/05/19 – SD Meeting #07 FF&E (FAA Meeting Minutes to follow). There is concern that the MSBA allotted \$ 1,200 per student cap for both furniture and technology may not be enough to cover actual costs. Thoughts were that values in the \$ 1,500-\$ 1,900 per student are more current. Based upon a 930 student population, and using \$ 1,900 for furniture and \$ 1,200 for technology (an added cost of \$ 700 per student), that would exceed the MSBA reimbursement cap by 930 students x \$ 700, or \$ 651,000 that would need to be added to the budget and would also not be reimbursable. (Meeting minutes to follow)
- 11/07/19 – SD Meeting #08 - Site & Building (FAA Meeting Minutes to follow). The landscape architect for FAA attended the site portion of the meeting Topics ranged from snowplowing and ways to mitigate plow damage, to maintenance and materials considerations.
- Draft elevations of the building's exterior design elements were reviewed including potential materials and colors. Mr. Brooks asked that the safety committee review the entry/exit for buses. FAA Noted that the traffic consultant is finalizing their report as well. Mr. Reinke asked about materials FAA noted that the predominant exterior material will be masonry over a light gauge metal framing system. FAA will look to add appropriate color combinations at window systems. Mr. Brooks wanted to be sure the SBC was presented with material samples and colors; FAA that there would be future meetings to fine tune materials and colors.
- Interior finishes would include linoleum type flooring; walls are envisioned to have a durable 4' high wainscot. Ceilings would be a mixture of suspended acoustical ceilings as well as exposed structure. Toilet rooms are proposed to have durable wall panels; Mr. Reinke noted Swanstone or similar. Mr. Armington also advocated for the potential for some engineered wood type flooring products as may be applicable.

The following items were also noted:

- Geotechnical borings are scheduled to occur in early December
- NV5 noted that Designer Contract Amendment #06 would need to be revised to go back to the original \$17,600 value, so as to remain within the total Feasibility Study budget.
- A draft presentation of the upcoming 11/20 public forum was reviewed. It was noted that both the geotechnical engineer and the civil engineer would be coming to the presentation to answer resident questions regarding soils, drainage, etc. NV5 will revise the slide showing MSBA ineligible costs to something more easily read/understood. The team should be prepared to elaborate on how the project evolved from a Leicester MS project to the current Leicester K8 model. The project team should also be ready to discuss sustainability and the targeted LEED Silver certification.

5. Upcoming Meetings

- 11/13/19 – Leicester Conversation Commission, 6:30 p.m.
- 11/20/19 – Public Forum @ High School, 6:00PM (time changed to 7:00PM subsequent to meeting)

6. Adjournment

The meeting was adjourned at 6:18 PM. (Note: Due to voting member commitments and the completion of motions requiring SBC votes, the SBC meeting was formally adjourned @ 6:18PM). The remaining SBC members remained for informal presentation on upcoming design and meetings.

Prepared by: Bill Cunniff, NV5 [End of 11/07/19 Meeting Minutes]