


LEICESTER MIDDLE SCHOOL – SCHOOL BUILDING COMMITTEE (LMS-SBC)	MEETING MINUTES
--	------------------------

Leicester Middle School Library	APPROVED 2/26/20	
February 6, 2020		
5:30 PM		
ATTENDEES/ DISTRIBUTION:		

NAME	ASSOC.	PRESENT	NAME	ASSOC.	PRESENT
Mark Armington	LMS-SBC	Y	Beth Johnson	LMS Asst. Principal	---
Jeff Berthiaume	LMS-SBC	Y	Greg Buteau	Community	Y
Tina Boss	LMS-SBC	Y	Tim Hickey	Community	Y
Harry Brooks	LMS-SBC	Y	Eileen Boisvert	Community	---
Chris Clark	LMS-SBC	Y			
Chris Fontaine	LMS-SBC	Y			
David Genereux	LMS-SBC	Y			
Tom Lauder	LMS-SBC	Y	Tom Murphy	NV5	Y
Kristina Looney	LMS-SBC	---	William Cunniff	NV5	Y
Paul McCarthy	LMS-SBC	Y	Melissa Gagnon	NV5	---
Dennis McGrail	LMS-SBC	Y			
Jim Reinke	LMS-SBC	Y	Regan Shields Ives	Finegold Alexander	Y
Marilyn Tencza	LMS-SBC	Y	Christopher Lane	Finegold Alexander	----
Cady Maynard	LMS-SBC	---	Tony Hsiao	Finegold Alexander	----
David White	LMS-SBC	----	Beth Percy	Finegold Alexander	----

1. Call to Order

Mr. Berthiaume called the SBC meeting to order at 5:36PM.

2. Monthly Approvals

MOTION: Dennis McGrail moved, seconded by Chris Clark, to recommend approval of the 01/30/20 meeting minutes.

VOTE: The Committee voted unanimously to approve the 01/30/20 meeting minutes.

MOTION: Tom Lauder moved, seconded by Chris Fontaine, to recommend approval of the following Finegold Alexander invoice:

- January 2020 - Invoice #P0078.05-17540 for A/E FS/SD services in the amount of \$65,160.

VOTE: The Committee voted unanimously to authorize approval of this invoice.

3. Design Update

Budget Review

NV5 reported that review of the project scope and budget for the Millbury project, which was recently approved, showed that the building project and fields project were two wholly separate projects and votes on the Town warrant. It was noted that this would be in alignment with the MSBA requirement that the project and the cost approved by the MSBA Board would need to be identical to the cost approved by the Town. The Town of Leicester could separate the fields scope of work from the LMS project and vote separately but all costs including design, procurement, management and construction would need to be a completely separate project.

The School Building Committee (SBC) discussed the merits of each option and discussed the MSBA estimated reimbursement for the options as presented previously. SBC members reviewed the history of the decisions made on the project that led the SBC to the current scheme.

MOTION: Jim Reinke moved, to recommend submission of the 100% Schematic Design submission to the MSBA with the scope including all fields. The motion was seconded by Tom Lauder.

VOTE: The Committee voted unanimously to authorize the submission of the Schematic Design documents to the MSBA. The vote was 10-0 with no abstentions.

4. Community Outreach

Committee members discussed the suggestion to include programming on LCAC as part of the community outreach rather than schedule public forums. The project team developed a proposed series of programs to be recorded and aired on LCAC, each session covering a specific topic. Members of LMSBC, NV5 and FAA would be visiting the LCAC facilities after this meeting to further plan for the sessions.

5. Schedule / Upcoming Meetings

The timing of the Town vote for the project was discussed relative to the approval that is expected to be under consideration by the Select Board at their Feb. 10 meeting. Harry Brooks urged SBC members to attend to support the recommendation of the SBC to hold the vote in a Special Town Meeting in June.

- 04/15/20 – MSBA Board anticipated vote on the Project Scope and Budget. NV5 noted that a few representatives from the District should plan to attend. The meetings are typically in the morning although NV5 shall confirm the time.

4. Other Business

No other business was discussed.

4. Adjournment

MOTION: Chris Fontaine moved, to recommend the meeting be adjourned at 6:25PM. The motion was seconded by Jim Reinke.

VOTE: The Committee voted unanimously to adjourn the meeting.

Prepared by: Tom Murphy and Bill Cunniff, NV5 [end of 02.06.20 Meeting Minutes]