



# Massachusetts School Building Authority

**Deborah B. Goldberg**  
*Chairman, State Treasurer*

**James A. MacDonald**  
*Chief Executive Officer*

**John K. McCarthy**  
*Executive Director / Deputy CEO*

August 28, 2019

Ms. Sandra Wilson, Chair  
Leicester Select Board  
3 Washburn Square  
Leicester, MA 01524

Re: Town of Leicester, Leicester Middle School

Dear Ms. Wilson:

I am pleased to report that the Board of the Massachusetts School Building Authority (the “MSBA”) has voted to approve the Town of Leicester (the “Town”), as part of its invitation for Feasibility Study, to proceed into Schematic Design to replace the existing Leicester Primary School, Leicester Memorial Elementary School, and Leicester Middle School with a new PK-8 school facility on the existing Leicester Middle School site (the “proposed project”).


It is my understanding that the Town anticipates seeking community approval for this proposed project in May 2020. Therefore, it is critical that the Town, in conjunction with its Owner’s Project Manager and Designer, submit a schedule to the MSBA as soon as possible, which should include: the work plan to complete all of the required documentation for presentation to the MSBA’s Board of Directors at a future Board meeting; the date of the Town Meetings at which the proposed project will be considered; and the anticipated design and construction schedule.

We will be contacting you soon to discuss these next steps in more detail, but in the meantime, I wanted to share with you the Board’s vote to approve the Town of Leicester to proceed into Schematic Design to replace the existing Leicester Primary School, Leicester Memorial Elementary School, and Leicester Middle School with a new PK-8 school facility on the existing Leicester Middle School site.

I look forward to continuing to work with you as the MSBA’s grant program progresses. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

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Leicester Preferred Schematic Board Action Letter

Sincerely,



John K. McCarthy  
Executive Director

Cc: Legislative Delegation  
David A. Genereux, Leicester Town Administrator  
Stella Richard, Chair, Leicester School Committee  
Dr. Marilyn Tencza, Superintendent, Leicester Public Schools  
Jeffrey Berthiaume, Director of Technology and Digital Learning, Leicester  
Public Schools  
Bill Cunniff, Owner's Project Manager, NV5 Consultants, Inc.  
Melissa Gagnon, Owner's Project Manager, NV5 Consultants, Inc.  
Regan Shields Ives, Designer, Finegold Alexander Architects, Inc.  
File: 10.2 Letters (Region 2)